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Position Title:	RHRN National Coordinator
<i>Date of Commencement of Duty:</i>	<i>Immediate</i>
<i>Duty Station:</i>	<i>Nairobi</i>
Duration:	One Year- (Renewable)

About the Centre for the Study of Adolescence

Centre for the Study of Adolescence (CSA) is a leading national organization committed to the promotion of the health and development of young people through research, technical assistance, advocacy, and capacity building to expand choices and improve access to safe, affordable, and sustainable health services. CSA works in partnership with governments, relevant institutions, professionals, and communities to support young people's right to exercise choice, access health services, and fully participate in activities promoting their health and general well-being.

Overview of the project

The strategic partnership Right Here Right Now (RHRN) for which a grant is received by Rutgers from the Ministry of Foreign Affairs-Netherlands is part of a global program aimed at enabling adolescents and young people in all their diversity to enjoy their sexual and reproductive health and rights in a gender-just societies. In Kenya, the RHRN is made up of seven civil society organizations working to promote the sexual and reproductive health and rights of adolescents and young people. The Centre for the Study of Adolescence is the lead partner of the RHRN program in Kenya.

Duties and Key Responsibilities:

- Provide strategic leadership and coordination to ensure that implementing country partners, Youth Executive Board and other stakeholders are aligned in delivering the objectives of the Right Here Right Now (RHRN) programme at the country level;
- Coordinate the planning, development and review of the co-created annual Country Work Plans in line with the programme Theory of Change;
- Organises and convenes in-country annual planning and technical review meetings;
- Monitors the progress of the implementation of the Annual Country Programme and Budget Plans and keeps stricken country objectives;

- Discusses with partner's underperformance, signals cases of long-term non-performance and communicates long term non-performance following the guidelines for escalations;
- Identifies and communicates emerging issues related to the programme to the lead partner and facilitates solutions with the country partners;
- Manages the joint activity budget with support from the Kenya Liaison Team and country Programme Adviser at Rutgers;
- Compiles financial and progress reports, the annual overall budget and PMEL information for review at country level and onward submission to the donor;
- Facilitates and inspires country partners to collaborate and look for synergy at country level;
- Facilitates shared learning and joint initiatives with regard to programme implementation and PMEL activities at country level;
- Organises joint programme evaluations and workshops to share experiences with implementing country partners;
- Identifies the need for technical assistance (institutional and thematic) at country level in addition to the needs that country partners have and develop action plans;
- Organize and chair feeder teams consisting of the National Advisory Committee, Programme, Finance and M&E technical working groups;
- Coordinates the development and realization of Operational Research and the programme mid-term review recommendations;
- Facilitates the joint advocacy efforts of the country Coalition;
- Coordinates partnership with the Dutch Embassy in Kenya and other Strategic SRHR Partnerships;
- Represents the Kenya RHRN coalition at local, national and international events and meetings;
- Positions, profiles and elevates visibility of the RHRN programme in Kenya including deployment and use of digital platforms;
- Assure sustainability of the coalition through sustained resource mobilization in liaison with the country partners.

ACCOUNTABILITY AND REFLECTION

- The NCC is contracted by The Center for the Study of Adolescence (CSA) host organization, which is one of the Coalition partners in Kenya
- This is a full-time position and the NCC cannot have another position/job at one of the Coalition partners nor take paid assignments or consultancies with members and other players.
- The NCC is hierarchically accountable to the line manager (ED or Head of Programmes) of the host organization.
- The NCC will receive oversight from the country Coalition National Advisory Committee.

REQUIREMENTS AND SKILLS

- A minimum of a Masters University degree in Social Sciences in Public Health, Social Sciences, Development Studies, or a related field.
- 5 years experience managing a coalition/consortium, with at least 3 years in a similar or related coordination role.
- Experienced in programme management including implementation and PMEL.
- Demonstrated experience working with a network of local organizations and managing contacts with key stakeholders.
- Excellent English (written and oral) communication skills.
- Sound experience in the field of SRHR (sexual and reproductive health and rights advocacy).
- Demonstrated work experience in a development international organization.
- Proven track record of programme coordination (report writing, PMEL, budget management), facilitating learning processes and coalition building;
- Excellent understanding and knowledge of working with young people in all their diversity.
- Experience with networking, lobbying and advocacy at country and regional level.
- Excellent facilitator, connector, communicator, and leader.
- Strong administrative and organizational skills.
- Ability to work independently.
- Self-confident, persistent and decisive; good listening capacity; assertive; flexible.
- Ability to travel to program areas of implementation.
- Committed to the programme values and principles: Meaningful and Inclusive Youth Participation; Inclusion and Intersectionality; Human-rights based approach, Gender Transformative Approaches and Safety & Security.
- Familiarity with the sexual and reproductive health and rights landscape in the country, regionally and internationally.
- Excellent cross-cultural and interpersonal skills, problem-solving skills, including diplomacy, willingness to listen, and respect for partners and colleagues.
- Adaptable to changing circumstances, flexible and willing to work irregular hours.

How to Apply

Please submit an application letter with a detailed current CV indicating 3 references. Two of whom should have been direct Supervisors. Applications should be sent to jobs@csakenya.org; **INDICATE THE JOB TITLE IN THE SUBJECT LINE OF YOUR EMAIL** The applications should be received by latest **23rd April 2024, 5:00 pm** Kenyan time.

Addressed to:

**The Administrative Manager
Centre for the Study of Adolescence
Mbaazi Avenue, Off Kingara Road, Lavington
P.O. Box 19329-00202, Nairobi**